

**Appendix A**  
College of Micronesia-FSM  
**PART-TIME INSTRUCTOR APPLICATION**

**1) General Information:**

Last	First	Middle	Birthdate	Sex	Social Security No.
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Home Address	Citizenship
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**2) Courses: (Not more than four)**

Title and Number of Course(s) to be Taught	Credit
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____

**3) Academic Training:**

a. Kind of Degree(s)	Major	Minor	
_____	_____	_____	_____
_____	Major	Minor	_____
_____	Major	Minor	_____
_____	Major	Minor	_____

**4) Job Experience:**

a. Teaching Experience				
School	Subject	Duration	Level	
_____	_____	_____	_____	
_____	_____	_____	_____	
b. Other Job Experience				
Job	Location	Level		
_____	_____	_____		
_____	_____	_____		

Attach Official post-secondary transcript, 2 reference letters and resume' to the application. NOTE: All transcripts from non-U.S. institutions must be evaluated for U.S. equivalency.

I certify that information provided here is complete and true.

Signature of Applicant	Date
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Verified by Campus Director: Signature	Date
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Recommended by Curriculum Subcommittee	Date
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Approved by Chairperson, Curriculum Committee	Date
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**LETTER OF RECOMMENDATION**

**TO BE COMPLETED BY THE APPLICANT**

- 1. Name: \_\_\_\_\_
- 2. State Campus Director: \_\_\_\_\_
- 3. Courses Applying for: \_\_\_\_\_
- 4. Name and Title of Reference: \_\_\_\_\_  
\_\_\_\_\_

**TO BE COMPLETED BY THE REFERENCE PERSON**

- 1. Length of time you have know the applicant \_\_\_\_\_
- 2. Your professional association with the applicant \_\_\_\_\_  
\_\_\_\_\_
- 3. Your knowledge of the applicant's ability to teach the above course(s)  
\_\_\_\_\_  
\_\_\_\_\_
- 4. Your evaluation of the applicant's effectiveness as a teacher.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 5. Personal qualities and characteristics that, in your opinion, make the applicant well suited for this assignment.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Reference Person \_\_\_\_\_  
Date

\_\_\_\_\_  
Address  
\_\_\_\_\_

**Please return completed form to State Campus Director.**