



COLLEGE OF MICRONESIA-FSM

Office of Admissions and Records

www.comfsm.fm

Accredited by the Western Association of Schools and Colleges (WASC)

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POHNPEI CAMPUS

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Phone:(691)-320-3799

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P.O. Box 37
Tofol, Kosrae FM 96944
Phone:(691)-370-3191

YAP CAMPUS
P.O. Box 286

Colonia, Yap FM 96943

FSM-FMI

P.O. Box 1056
Colonia, Yap FM 96943
Phone:(691)-350-5244

Developmental Course Add/Drop Request Form

This form is to be used when an Instructor recommends that a student be moved either up to a higher level or down to a lower level course. After the end of the first week of Drop/Add, this form will be used during the second and third weeks of the term. The change(s) shall become effective when all required signatures are obtained.

Semester: _____ State/Campus: _____ Date: _____

Student's Name (Print): _____

DROP

Course #: _____

Course Title: _____

Credits: _____

Meeting time: _____

Meeting days: _____

ADD

Course #: _____

Course Title: _____

Credits: _____

Meeting time: _____

Meeting days: _____

Signatures

Student: _____

Date: _____

Instructor of DROP course: _____

Date: _____

Instructor of ADD course: _____

Date: _____

Copy to student's advisor: _____

Recorded by: _____ (OAR/State Campus Staff)

