

September 12, 2007

**MEMORANDUM**

**DRAFT**

**TO:** President

**FROM:** Acting Chairperson, Curriculum Committee\_\_\_\_\_

**SUBJECT:** Minutes of Committee Meeting—08/29/07

**PRESENT:** Karen Simion (Acting Chair), Mariana Ben Dereas, Sue Moses, Ahser Edward, Catherine Good, Bruce Robert, Benson Moses and Quly Alex

**MINUTES**

The minutes of August 29, 2007 were reviewed and recommended for approval with modification to delete comments under Micronesian Studies PLO #1.

**OLD BUSINESS**

**Micronesian Studies Program Learning Outcomes**

Recommended for approval with correction to delete s from content.

**Course Outline**

MS 150 Statistics—recommended to include specific outcomes under course learning outcome; under reference materials—questions raised regarding student’s knowledge/completion of CA 100 or excel program prior to taking the course; CA 100 required as prerequisite.

Karen will talk to course developer, Dana and ask him to e-mail responses to questions regarding the course.

**MISCELLANEOUS**

- Advisement Handbook: Humanities under General Education Requirements— inconsistency in list of required courses. List should follow the current COM-FSM catalog.
- Send all book orders to Karen to work with Martin in placing orders.

**NEXT MEETING**

September 26, 2007

**ADJOURNMENT**

The meeting adjourned at 1:15 p.m.