

**College of Micronesia – FSM
Committee (Working Group) Minutes Reporting Form**

Committee or Working Group:	Senior Leadership Team (SLT)
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Date: 7/24/24	Time: 3:00 pm	Location: Pres Conf. Rm.
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Members Present:	Members Absent:
President VPIEQA VPIA VPCRE VPEMSS (joined via Google Meet) Actg. VPEMSS (Mr. Loatis Seneres) Actg. VPAS (Mr. Francisco Mendiola) Comptroller	

Additional Attendees:	ES II & EO
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Agenda/Major Topics of Discussion: 1. Welcome by President-Dr. Theresa 2. Prayer by (Not recorded)

<p>Discussion of Agenda/Information Sharing:</p> <p>REPORTS</p> <ul style="list-style-type: none"> ● President ● VPAS ● Comptroller ● VPEMSS ● VPIA ● VPCRE ● VPIEQA <p>Old business</p> <p>New Business</p> <ul style="list-style-type: none"> a) Draft KPIs b) August Virtual Board Meeting c) Board Summit

Discussion and updates

- President greeted and welcomed everyone to the meeting.
- She proceeded with a short presentation.
- Then the President shared that she had noticed that there was no official site or place where people go to upload or extract data for the college.
- She then asked who is responsible for it and if there is, then where can they find it.
- She asked for a one stop shop for strategic data & evidence to be created, because due to the changing in the leaderships, they need one place that can keep the data where everyone can go and extract or upload the college's data on.
- President suggested to the VP's, to look at their goals and see how achievable they would be.
- She also suggested that the KPIs be reported by the managers to the VPs on their progress and then the VPs report them to the SLT.
- Lastly, the President recommended that KPIs will become monthly reports, and if one area did not record any data, then they should write down something that they remembered or work with others to get the information.

VPIEQA shared the Draft KPIs compiled/summarized.

- SLT members reviewed the Draft and provided inputs and changes to the Draft KPI.
- Due to the lack of data collected the draft KPI was withdrawn for more data inputs and amendments.
- VPEMSS shared that they should do the sequel approach for the KPIs instead of doing simultaneously and the President agreed and chose the simultaneous approach for the KPIs.

August Virtual Board Meeting

- The President reminded the SLT members and the admin assistants present that the upcoming board virtual meeting will be on the 12th, 13th, and 14th of August.
- Preparations have started and will be done before the date of the meeting

Questions regarding the Budget was raised

- The Comptroller explained that we are doing ok for now because the Pell award was released.
- VPEMSS clarified that the 1.8 million Pell award was released and the President thanked him for the clarification.
- Comptroller then shared that JEMCO was questioning the National on why the funding distribution was changed, why it was distributed to the states and not the COM-FSM, since a memo was made, that the government will be funding the college and that the funding will be from the local revenue.
- Discussions on the issue were shared and Comptroller then shared that if the college receives the money that they are waiting for from the National Government, then they will use it towards the Administration salaries, so the college can keep the money, since it is close to the end of this fiscal year.

Board SP Summit 2024

Action items from the President to SLT

- Internal feedback on the data needed from your sections, for the Strategic Plan.
- The President will work with VPIEQA, and they will present to the board the information collected and the Draft Strategic Plan.
- For the Summit, all vice presidents are needed to be present.
- The Summit is on the 20th of August
- Vice Presidents have a part in the summit.

Reports

No reports were made, only updates and discussions.

Meeting adjourned at 5:15

Comments/Upcoming Meeting Date & Time/Etc.:

Handouts/Documents Referenced:

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College Website Link:

Prepared by: ES II & EO	Date Distributed:	
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Approval of Minutes Process & Responses:

Submitted by:	Date Submitted:	
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Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:			
1.			
Action by President:	Item numbers:	Date:	Comments/Conditions:
Approved:			
Approved with conditions:			
Disapproved:			