

# COLLEGE OF MICRONESIA-FSM

## BOARD POLICY No. 7002

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### College of Micronesia-FSM Vehicle

Date Adopted: 01 April 1993

Date Revised: 17 November 2006

Date Reviewed: 22-24 March 2014

References: The Support and Student Affairs Management Division meeting minutes  
University of Utah (via Internet)

#### **Policy:**

All vehicles owned or leased by the college are under the administrative management and control of the office of the vice president for administrative services at the National Campus or the dean/director at the other campuses. Exceptions are the vehicle authorized to the president by the COM-FSM Board of Regents and all vehicles funded through the Cooperative Research and Extension Service, which due to the requirements of the U.S. Department of Agriculture are to remain under the responsibility of the Vice President for Cooperative Research and Extension or the designated campus CRE representative.

College vehicles are to be used only for official business and driven by authorized employees of the college who are at least 25 years of age and possess a valid operator's license for the class of vehicle to be driven.

The privilege of driving vehicles may be suspended or permanently revoked by the vice president for administrative services or the state campus dean/director for, (1) unauthorized use of college vehicles, and/or non-compliance with the procedures outlined in this policy; (2) at fault accident; (3) repeated traffic violations; and (4) driving under the influence of alcohol and/or illegal drugs, and (5) repeated failure to log use of college vehicles.

#### **Purpose:**

The purpose for a vehicle policy is to set guidelines for the acquisition, maintenance, use, and disposal of college vehicles.

#### **Application:**

This policy applies to all employees system-wide, except the president.

See Administrative Procedure 7002