

COLLEGE OF MICRONESIA-FSM  
ADMINISTRATIVE PROCEDURE No. 4320

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## Adding and Dropping Courses

Date Adopted: 01 April 1993

Date Revised:

Date Reviewed: 24 March 2014

References:

### Procedure

1. Get [add/drop form](#) from the Office of Admissions, Records and Retention (OARR). Form may also be downloaded from college's [website](#).
2. Complete the add/drop form, and get the academic advisor's approval.
3. Submit to OARR the completed and academic advisor approved add/drop form.
4. Request a copy from OARR of a new student schedule.